

Excel Reporting for Sage 200c Datasheet

A number of free Excel Reporting workbooks are provided with Sage 200c to get you going, and you can get a variety of additional reports by subscribing to Sage Services Extra.

A summary of the reports are provided below:

- **Free:** Reports provided free with Sage 200c Services.
- **Subscription:** Reports only available when subscribed to Sage 200c Services Extra.

Report	Description
Free (reports provided free with Sage 200c Services)	
Nominal Accounts	A list of all Nominal Accounts with reference data including current month and year to date balances. This work book includes memo and group nominal accounts.
Nominal Account Balances	Details of nominal account balances, including data for budget comparisons.
Nominal Transactions	A list of current Nominal Transactions and associated data. The report contains similar data to the following Nominal Ledger SRD Reports: <ul style="list-style-type: none"> • Transaction Listing (Current) • Unique Reference Report (Current) • Departmental Analysis (Detailed) • Previous Year Journal Listing • Manual Journal Listing
Customers Suppliers	A list of all Customer or Supplier Accounts with reference data such as address, contact details, current balance and analysis codes. It contains similar data to the following SRD reports: <ul style="list-style-type: none"> • List of Accounts • Account Details <p>Some examples of potential use include:</p> <ul style="list-style-type: none"> • Mail merge data source • Data validation and cross-referencing • Graphical summarisation by analysis code
Assets and Liability Reporting	Details of assets and liabilities. All periods within the current financial year are included.
Revenue and Cost Reporting	Details of revenues and costs. All periods within the current financial year are included.
Stock Items	A list of all Stock Items including reference data such as warehouse, free, allocated and in stock. It provides similar but more extensive data to the following Stock Control SRD reports: <ul style="list-style-type: none"> • Stock Levels • Stock Sales Order Shortfalls • Stock Expected In and Out • Date of Last Sale • Stock Items

Customer Transactions Preview	A preview of the Customer Transactions report available if you subscribe (see Customer Transactions description). The preview lists the latest 250 non-archived Customer transactions.
Supplier Transactions Preview	A preview of the Supplier Transactions report available if you subscribe (see Supplier Transactions description). The preview lists the latest 250 non-archived Supplier transactions.
Stock Transaction Preview	A preview of the Stock Transactions report available if you subscribe (see Stock Transactions description). The preview lists 250 of the most recent goods in or goods out stock movements.

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Cash Book Transactions	<p>Details Cash Book transactions, with totals by code. This provides similar data to the following Cash Book SRD reports:</p> <ul style="list-style-type: none"> • Cash Book Transaction Listing • Cash Book Transaction Listing (By period) • Unpresented Cheques (Receipts) • Unpresented Cheques (Payments) • Unpresented Cheques (Both)
Customer Archived Transactions	This is similar to the Customer Transactions report but shows archived transactions. This provides similar data to the (Sales Ledger) Transaction Listing (Historical) SRD report.
Customer Reverse Charge VAT Transactions	<ul style="list-style-type: none"> • This details transactions subject to Reverse Charge VAT. This provides the same data as the SRD RCSL Report (Detailed and Summary).
Customer Transactions	<p>Details of current transactions for supplier accounts.</p> <p>This report could potentially be used for reconciliation, graphical analysis based on query code, reporting based on days to pay, analysis of settlement discounts taken, reporting commission, marketing analysis using analysis codes, or reporting on finance charges.</p> <p>This provides similar data to the following Sales Ledger SRD reports:</p> <ul style="list-style-type: none"> • Day Book • Transaction Listing (Current) • Transaction Listing (by Period) • Transaction Listing (Online) • Vatable Transactions • Time Taken to Pay Sales Invoices
Customer Turnover by Period	<p>Details trading turnover with breakdown of the invoice and credit totals, using the base currency and the currency of the customer.</p> <p>This provides similar data to existing SRD (Sales Ledger) Trading Report (Detailed) but provides a more detailed breakdown in terms of the invoice and credit totals in both base and trader's currency.. It also includes analysis codes.</p>

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Nominal Archived Transactions	This is similar to the Nominal Transactions report but shows archived transactions. This provides similar data to the following Nominal Ledger SRD reports: <ul style="list-style-type: none"> • Transaction Listing (Historical) • Unique Reference Report (Historical)
Nominal Budget Overview	The Nominal Budget Overview Excel workbook includes budget, actual and committed values for all your nominal accounts. Information is shown across several worksheets, such as Report Category, Cost Centre (fund), Department and Combined Budget
Nominal Budgets	This report shows you the position of your nominal account budgets for each accounting period, taking into account actual and committed expenditure.
Nominal Commitments	This shows all the purchase order lines entered against each nominal account. You can also use this to see how whether any part of an order has been received or invoiced.
Nominal Held Journals	Details of journals which are on hold and have not yet been posted. The report provides similar data to the existing Nominal Ledger Held Journals SRD report with further data such as VAT and Transaction Analysis Code.
Nominal Outturn	This report shows your budget position for each nominal account taking into consideration any commitments. For each nominal account, you can see the annual budget, budget to date, actual expenditure, committed expenditure, budget variance, and budget remaining.
Nominal Outturn by Report Category	This report shows your budget position for each report category taking into consideration any commitments. For each report category, you can see the annual budget, budget to date, actual expenditure, committed expenditure, budget variance, and budget remaining. The budget values are calculated from total of the budgets set on each nominal account within the report category. Budgets set at report category level are not included.
Nominal Waiting Postings	A list of all Pending and Deferred Nominal Transactions and associated data. The report provides similar data to the following Nominal Ledger SRD reports: <ul style="list-style-type: none"> • View Waiting Postings Report • View Waiting Postings Report (Deferred)
POP Requisitions	Details of all purchase requisitions, showing details of the requested items, their authorisation status, and how they've been fulfilled.
Stock Additional Product Group and Stock Details	Details about product groups and stock items, providing more information than the Stock Items report.
Stock Allocations	This report is used to identify stock that has been allocated but not yet issued. It contains similar data to the Allocations Outstanding SRD report.
Stock Alternatives	This report shows alternatives for a particular stock item.

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Stock Archived Transactions	This is similar to the Stock Transactions report but shows archived transactions. It provides similar data to the following SRD reports: <ul style="list-style-type: none"> • Transaction History (Archived) • Sales Stock Transaction History (Archived)
Stock Average Cost History	Details of changes to a stock item's average cost. This work book provides the same data as the Stock Average Cost History SRD report.
Stock Batch Serial Tracked Allocations	Provides details of traceable stock items with batch or serial numbers. This provides similar data to the Batch/Serial Allocations SRD report.
Stock Levels	Details of stock item quantities, and their maximum, minimum and reorder levels. It provides similar data to the following SRD reports: <ul style="list-style-type: none"> • Stock Levels • Stock Sales Order Shortfalls • Stock Expected In and Out • Date of Last Sale • Below Re-order level with Alternatives • Below Re-order level with Suppliers
Stock Movements	Details of stock quantities and valuation. It provides similar data to the following SRD reports: <ul style="list-style-type: none"> • Stock Levels Buying Price breakdown • Negative Stock Levels • Stock Valuation
Stock Period Values	Shows details of stock profitability by individual stock item or product group per period. This work book provides similar data to the SRD Period Profitability report.
Stock Standard Cost History	Details of changes to a stock item's standard cost. This work book provides the same data as the Stock Standard Cost History SRD report.
Stock Suppliers	Provides details of stock items with suppliers, including order value and quantity on order. This work book provides similar data to the following SRD reports: <ul style="list-style-type: none"> • Items with Suppliers • Below Re-order Level with Suppliers
Stock Traceable Transactions	Details of stock item transactions that are traceable by batch or serial numbers.
Stock Traceable Transactions Archive	Shows details of archived stock item transactions that are traceable by batch or serial numbers. This provides similar data to the Stock Transactions History (Archived) Batch/Serial SRD report.

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Stock Transactions	<p>Details of stock item transactions (movements), with ability to analyse transactions by search category.</p> <p>This contains similar data to the following SRD reports with the addition of analysis codes:</p> <ul style="list-style-type: none"> • Stock Transaction History • Sales Stock Transactions History • Simple Stock Transaction History • Profit by Customer • Profit by Customer (Summary) • Profit by Stock Item • Profit by Stock Item (Summary)
Stock Warehouses and Bins	<p>Details of stocktakes at warehouse and bin locations, for example to check bins where a stock take is due.</p> <p>It provides similar data to the following SRD reports:</p> <ul style="list-style-type: none"> • Stocktake Required • Items without stocktake • Stock Locations
Stocktakes	<p>Provides details of the last stocktake for each warehouse and results for each stock item.</p> <p>This provides similar data to the Stocktake Status SRD report.</p>
Supplier Archived Transactions	<p>This is similar to the Supplier Transactions report but shows archived transactions. This provides similar data to the (Purchase Ledger) Transaction Listing (Historical) SRD report.</p>
Supplier Batched Transactions	<p>Details of supplier batch transactions and totals.</p> <p>This work book provides the same data as the Purchase Ledger Uncommitted Batches Report.</p>
Supplier Suggested Payments	<p>Details of suggested payments to suppliers.</p> <p>This work book provides similar data to the following SRD reports:</p> <ul style="list-style-type: none"> • Report Suggested Payments • Maximum Payment Report

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Supplier Transactions	<p>Details of current transactions for supplier accounts.</p> <p>This provides similar data to the following Purchase Ledger SRD reports:</p> <ul style="list-style-type: none"> • Day Book • Transaction Listing (Current) • Transaction Listing (by Period) • Unauthorised Transactions • Vatable Transactions • Time Taken to Pay Purchase Invoice • Valid Discounts
Supplier Turnover by Period	<p>Detailed breakdown of supplier turnover in terms of the invoice and credit totals, plus the data is provided in the base currency and the currency of the customer.</p> <p>This provides similar data to existing SRD (Purchase Ledger) Trading Report (Detailed) but provides a more detailed breakdown in terms of the invoice and credit totals in both base and trader's currency.. It also includes analysis codes.</p>
VAT Transactions	<p>Details of Vatable transactions with totals.</p> <p>This provides similar data to the following Nominal Ledger SRD reports:</p> <ul style="list-style-type: none"> • VAT Transactions By Period • Non-Trading Vatable Transactions